

1. Collecting, maintaining and organizing written and non-written materials and resources for use in education and research
2. Providing the necessary resources to meet the educational, research and study needs of students, faculty members and university researchers
3. Managing the meetings of the "Committee for the Provision of Scientific Resources of TUOMS" regarding the policy-making and purposefulness of the provision of printed and electronic resources
4. (Performing technical services (cataloging, organizing and indexing
5. Collecting and analyzing statistics of library activities and presenting the necessary reports
6. Preparing guidelines and brochures in order to inform professors and students about library resources and services
7. Expert review of the status of college libraries
8. Continuous training of library staff to keep them updated and use modern knowledge of librarianship and information