

.Gather the required request list and get the catalog from the publishers

Reviewing and preparing the final list of the mentioned books and sending it to the representatives of

.publishers and brokers inside Iran

The office of the Vice Chancellor for Research and Technology provides the funds for purchasing the-
books

Following up the steps of buying books from brokers in the country-

Planning for the participation of representatives of TUOMS libraries in the Tehran International Book Fair-
along with allocating funds to all the affiliated libraries